

**Graduate Student Proposal Processing Form**  
**School of Social Ecology Univ. of California, Irvine**

<b>1. Graduate Applicant and Faculty Sponsor/Principal Investigator (PI) Information</b>							
Graduate Applicant				PI/Faculty Sponsor			
Name:				Name:			
Department:				Department:			
E-mail:				E-mail:			
Phone:				Phone:			
		Fax:				Fax:	
<b>2. Type of Award for which You are Applying</b>							
A. <input type="checkbox"/> Monetary award paid directly to the student applicant → You will submit your application to the agency yourself.							
B. <input type="checkbox"/> Monetary award paid to the university (UCI) → Your application will require university review and submission.							
<b>3. Proposal Information</b>							
Award/project title:							
Award begin date:				Award end date:			
Award will provide:		<input type="checkbox"/> Research funding <input type="checkbox"/> Fellowship funding <input type="checkbox"/> Other (specify):					
Proposal due date:		Required mode of proposal submission? <input type="checkbox"/> Mail <input type="checkbox"/> Electronic					
URL/E-mail for electronic submission (if applicable):							
<b>4. Funding Agency Information</b>							
Agency name:							
Mailing Address:							
City:				State:			
				Zip:			
Agency Contact Person:				Phone:			
				E-mail:			
<b>5. Do you meet all applicant eligibility criteria?</b> <input type="checkbox"/> Yes <input type="checkbox"/> Unsure → contact Nina Obiedo <sup>1</sup>							
<b>6. Will the agency allow only <u>one</u> application from UCI?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Unsure → contact Nina Obiedo <sup>1</sup>							
<b>7. Your Proposal Budget</b>							
A. Does the funding agency require an itemized budget?							
<input type="checkbox"/> No → complete 7B, D, E, G, H; complete 7C if cost share/matching funds are required <input type="checkbox"/> Yes → complete 7B-H)							
B. Does the funding agency require the university to share costs/provide matching funds for this project? <input type="checkbox"/> No <input type="checkbox"/> Yes							
If YES, show the amount(s) committed by your department/Social Ecology in the shaded boxes below and obtain approvals.							
<b>C. Budget Categories</b> (as applicable to your project)		<b>Amount Shown in Your Proposal<sup>2</sup></b>		<b>Cost Share/Matching Funds Commitment(s)</b>			
				<b>Amount(s)</b>		<b>Dept./School Approval(s)<sup>4</sup></b>	
Stipend/salary							
Fringe benefits <sup>3</sup>							
Supplies and materials							
Equipment							
Research-related travel							
Educational fees							
Tuition (if applicable)							
Other: (specify)							
<sup>2</sup> If a budget category includes cost-share/matching funds, indicate in this column the <i>sum</i> of the amount requested from the agency and the amount committed by your department/School of Social Ecology in the entry for that category. <sup>3</sup> Calculated as 1.3% of salary during the academic year and 3.0% of salary during the summer. <sup>4</sup> Approval(s) indicating funding commitment(s) can be indicated by the departmental graduate advisor and/or Associate Dean for Students with certified digital signatures or with email transmissions to Nina Obiedo <sup>1</sup> .							
D. Does the funding agency allow indirect (facilities & administrative, or F & A) costs? <input type="checkbox"/> No <input type="checkbox"/> Yes							
If YES, what indirect rate applies to your proposal? <input type="checkbox"/> UCI rate: 53.0% <input type="checkbox"/> Agency-required rate: (specify) %							
E. Total direct costs (add the total of all items shown in your budget):							
F. Modified total direct costs (subtract from the figure in E any costs that may be included in your budget for equipment, educational fees, tuition): \$							
G. Indirect (F & A) costs (multiply the figure in F by the indirect cost rate shown in C): \$							
H. Total Project Costs (add the figures in E and G): \$							
<b>8. Will the project involve human research subjects</b> <input type="checkbox"/> No <input type="checkbox"/> Pending <input type="checkbox"/> Yes → IRB protocol #							
<b>9. University Review of Your Application Packet</b>							
Your application packet should include: completed Proposal Processing Form and AA Form, your proposal, copy of application guidelines or URL for guidelines, and (if required) cover memo for the funding agency. Submit your packet (electronic format preferred) to Nina Obiedo <sup>1</sup> ( <a href="mailto:nina.m.obiedo@uci.edu">nina.m.obiedo@uci.edu</a> ) by the deadline she specified for you.							
Application packet received by Nina Obiedo:				Packet ready for university review? <input type="checkbox"/> No <input type="checkbox"/> Yes			