



School of Social Ecology
Student Services

163 Social Ecology Building I
Irvine, CA 92697-7055
(949) 824-6861
FAX (949) 824-9875

January 21, 2009

Thank you for your interest in adding your organization as a practicum site for our public health program. The College of Health Sciences in conjunction with the School of Social Ecology offers two bachelors degree programs in Public Health. The two degrees offered are the BA in Public Health Policy and the BS in Public Health Science. Part of the degree requirements include a Practicum experience where Public Health students are placed specifically with health related sites and are required to complete 100 hours at the site.

Practicum experiences for Public Health students should allow the students to:

- Contribute to the day to day activities of the organization by working on tasks related to the Public Health curriculum.
- Develop an understanding of organizational goals
- Observe current public health problems and evaluate intervention strategies
- Create relationships between theories learned in the classroom and practice experienced in the field
- Develop interpersonal and technical competencies required in the public health-oriented workplace.

The enclosed application materials include: *FAQ's*-general information for prospective sites, *Practicum Placement Site Application*, a sample catalog listing, and a *Non-Discrimination Agreement*. If you are interested in providing opportunities for Public Health students, please complete the enclosed *Practicum Placement Site Application* and the *Non-Discrimination Agreement* and return to me via email or at the address listed on the application. After I receive you application materials, I will schedule a site visit to discuss the practicum opportunity you propose and evaluate your organization as a placement site for our students.

If you have any questions regarding the practicum or the Public Health program, please feel free to contact me at (949) 824-7449 or dwarman@uci.edu. Again, thank you for your interest in becoming a placement site. I look forward to meeting with you.

Sincerely,

Dahlia Warman
Practicum Coordinator

PRACTICUM PROGRAM - PLACEMENT SITE APPLICATION

Organization Name: _____ Date: _____

Address: _____

City _____ State _____ Zip _____

Website: _____ Work Hours: _____

Contact Person Name (as it should appear in our Practicum Catalog) for students to contact:

Name _____ Position _____

Phone Number _____ E-Mail: _____

FAX: _____ Circle Preferred Contact method: Phone E-Mail Fax

Briefly describe the activities and services of your organization. This will be listed in our Practicum Catalog to describe your organization to the students seeking practicum placements. What would you like students to know about the work you do?

Describe the student's role in your organization. Please be specific in describing responsibilities and tasks, as well as the supervision the students will receive.

Please describe any specific projects you may assign to practicum students.

What time commitment (s) would be acceptable for practicum students?

	yes	no	possible
1 quarter of 10 weeks / 10 hrs per week	—	—	—
1 quarter of 10 weeks / 20 hrs per week	—	—	—
2 quarters (20 weeks) / 10 hrs per week	—	—	—
2 quarters (20 weeks) / 20 hrs per week	—	—	—
Any other: _____			

What entry skills or knowledge do you require (or recommend) for this placement?

Describe any training (orientation, in-service, observations, staff meetings) your organization will provide: _____

Approximately, how many practicum students would you accept at each quarter? _____

Is there anything else you would like to add to this description, or any other information of which students should be aware?

If you have further questions, please contact:

Dahlia Warman

(949) 824-7449; email dwarman@uci.edu.

Mail completed form and Non-Discrimination Agreement to:

Dahlia Warman, Practicum Coordinator

University of California, Irvine

School of Social Ecology, Student Services

Irvine, CA 92697-7055



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University of California Nondiscrimination Policy Statement on Student Related Matters

The University of California, in accordance with applicable Federal and State law and University policy, does not discriminate on the basis of race, color, national origin, religion, sex, gender identity, pregnancy*, disability, age, medical condition (cancer-related), ancestry, marital status, citizenship, sexual orientation, or status as a Vietnam-era veteran or special disabled veteran. The University also prohibits sexual harassment. This nondiscrimination policy covers admission, access, and treatment in University programs and activities. Inquiries regarding the University's student-related nondiscrimination policies may be directed to:

Kirsten K. Quanbeck, Director, Office of Equal Opportunity and Diversity
4500 Berkeley Place Irvine, CA 92697-1130
Phone: (949) 824-5594, Email: eod@uci.edu

*Pregnancy includes pregnancy, childbirth, and medical conditions related to pregnancy or childbirth.

The University of California has an established policy of nondiscrimination that is printed in full, above. The University requires that representatives of your organization, when agreeing to accept, train, and supervise practicum students, be aware of and comply with this nondiscrimination statement. Your signature on this form, indicating an agreement to comply with the policy of nondiscrimination in providing opportunities to practicum students, is required. Organizations unable to abide by the nondiscrimination statement cannot be approved as practicum placement sites.

Signed: _____ Date _____

Print Name & Title of Contact Person

Name and Address of Organization _____

Please sign and return to: Dahlia Warman, Practicum Coordinator
School of Social Ecology, Student Services
University of California, Irvine
Irvine, CA 92697-7055

Frequently Asked Questions about the Public Health Program

What degrees does the Public Health program offer?

In conjunction with the College of Health Sciences, the School of Social Ecology is administering two new majors in Public Health: A B.A. in Public Health Policy and a B.S. in Public Health Science. The B.A. in Public Health Policy provides students with a foundation of coursework in the Social and Behavioral sciences, Health Policy and Social and Behavioral Health Sciences. The B.S. in Public Health Science focuses its curriculum on Epidemiology and Genetics, Environmental and Global Health Sciences and Infectious Diseases. Both degrees provide excellent preparation for careers in the Public Health arena.

What kinds of coursework have Public Health students completed?

Students pursuing a degree in Public Health Science or Public Health Policy complete a practicum. These students have completed undergraduate courses selected from public health, biological sciences, environmental quality and environmental psychology, psychology, planning, and public policy. For those pursuing the B.S. degree, they have also completed chemistry. Practicum opportunities are being developed in all areas of public health including, but not limited to research, planning, education, and health sciences. Currently, students can participate in placements in the areas of mental and behavioral health, environmental health, general public health, urban health services, emergency and forensic health, public health policy, public health education and gerontology.

What is Practicum?

As part of their undergraduate training, all Public Health students are required to integrate a theoretical understanding of issues with appropriate, supervised experience in the field. In faculty-sponsored practicum, our students have the opportunity to apply and test knowledge gained in the classroom within the context of a public health related placement. Responsibilities must be structured to provide real learning opportunities for our students, and must be directly related to the curriculum in Public Health. All internships include both training and regular supervision at the placement site, as well as an academic project or paper that is completed under the direction of the UCI faculty sponsor. Specific placement tasks vary immensely among sites, but often involve some of the following: Contributing to the day to day activities of the organization by working on tasks related to the Public Health curriculum, developing an understanding of organizational goals, observing current public health problems and evaluating intervention strategies, creating relationships between theories learned in the classroom and practice experienced in the field and developing interpersonal and technical competencies required in the public health-oriented workplace.

How does the program work?

Students apply for practicum placements from a general listing of organizations approved by the College of Health Sciences and the School of Social Ecology, beginning with an interview with the organization representative. Practicum is restricted to Public Health Juniors and Seniors who have completed their introductory courses. Together with a placement representative, practicum activities are finalized in a written agreement between the student, faculty sponsor, and placement agency. Students receive academic credit for

their practicum, and are generally not paid by the placement organization. At the end of the placement we also ask the practicum supervisor to provide us with a brief evaluation of the student's performance, and similarly, the student evaluates the placement.

What is the time commitment required?

The optimal arrangement is to have students spend a minimum of 10 hours per week for at least ten weeks since the students must earn 100 hours for 8 units of academic credit (one academic quarter). Placement sites may request a 2 quarter commitment from students, but keep in mind that students must complete their practicum hours within the parameters of the academic quarter in which they are enrolled in practicum. Any hours completed prior to the start of or following the quarter which they are enrolled in practicum will not count toward academic credit. While students will naturally need more training at the beginning, as a general rule site supervisors can expect to spend about one hour per week providing the necessary training, direction and feedback to an intern.

ALLERGAN, INC.

Clinical Research

2525 Dupont

Mail Code TL-2L

Irvine, CA 92612-1599

Site #: 310 Last Updated: 10/04

Web: n/a

Hours of Operation: not specified

Ms. Teresa Joshi

Phone: 714 246-5893 FAX: 714 796-3254

Email: n/a

Preferred contact: any

Or: n/a

Minimum Commitment: 1 Quarter(s) and 10-20 hrs/week

Sample

About the Organization: Allergan is a global health care company that develops and commercializes specialty pharmaceutical products. Working in the Clinical Research division, students will have the opportunity to learn about drug development, clinical research activities, research design and processes. Students will have the opportunity to learn about various medical conditions and associated clinical study design.

Internship Description: Student interns will:

- Assist in developing study-related documents on the computer;
- Assist in organizing and mailing clinical research documents;
- Assist in coordinating meeting materials for research team members;
- Assist in content development for a study newsletter;
- Learn about the drug development process and scope of professions within the pharmaceutical industry;
- Learn the day-to-day functions of a clinical research associate.

Students will gain an understanding of clinical research regulations, and experience in preparing clinical research documents. Students will also receive training in the development of presentations related to the research projects, and will develop communication skills required to work with other medical and pharmaceutical professionals.

Note: N/A

SKILLS REQUIRED: Excellent attention to detail and a genuine interest in science or health care required. Applicants should also have basic computer skills, and an interest in program development.

Minimum commitment: One or two quarters acceptable, although students' understanding of this career field will be enhanced with a two-quarter commitment.